

# Leeds University Union

## Campaign Rules and Regulations

**Any breach of these rules and regulations will result in disqualification.**

### **Conduct**

1. Candidates may only criticise other candidate's manifesto pledges and not others personal traits.
2. Candidates must take reasonable steps to ensure that their supporters actions comply with the campaign rules at all times and must be able to demonstrate this in the event of a complaint against them.
3. Candidates may only alter, move or remove their own campaign materials.
4. Use of electronic mailing lists can only take place with the list owner's permission and mailings should originate from the list owner.
  - 4.1 In the case of activity groups mailing lists are deemed to be owned by the membership of the group so committee approval is required in order to allow use of the list.
5. campaigners must not prevent free and easy access to and within the Union Building when campaigning.
6. Candidates must not communicate with voters in any way once they have begun to complete their ballot.
7. Bribes should not be offered as part of any campaign.

### **Expenses**

8. The budgets agreed for the 09/10 academic year of elections are:
  - Union Council and NUS Elections
    - £10 to be reimbursed by the Union in line with these procedures
  - Student Executive Elections
    - £50 available only following a meeting with CDS and then reimbursed by the Union in line with these procedures
    - Up to £25 from the candidates own funds
  - Referendum yes or no campaigns
    - £75 available only following a meeting with CDS and then to be reimbursed by the Union in line with these procedures for any yes or no campaign where the campaign is formally declared
9. Candidates must not exceed their budget limits.
10. All candidates must submit a written list of all campaign costs with corresponding receipts to the nominated office (Campaigns & Democracy Support Office) within one hour of the close of polling. If candidates do not spend any money during the course of their campaign this must be made clear on the submission.
11. All materials used by a candidate must be included within their statement of expenditure with an estimated market rate.
- 11 Items freely and readily available to all candidates can be used without itemization.

**These rules are in addition to general LUU and University rules and regulations.**

# Leeds University Union

## Glossary of terms

Candidate	<p>Anyone who has had their election nomination or referendum motion (or referendum no campaign) approved by the Returning Officer.</p> <p>Please note: In order for a candidate to be approved they must have attended the compulsory campaigns meeting at the close of nominations / motion deadline and signed and agreed to the campaigns declaration.</p>
Supporters	This is anyone who publicly endorses or supports a candidate or referendum motion campaign
Campaigners	This is anyone publicly campaigning for an election candidate or for (or against) a referendum motion.
Manifesto pledge	The policies publicly stated in a candidates manifesto pledge or referendum motion
Complaint	A formal complaint made to the Returning Officer
Activity Groups	Any LUU sports club or society
Bribes	<p>This is promising anything other than policy in return for a vote.</p> <p>Anything handed to students during the election / referendum should be offered conditionally.</p>
Materials	Any resources used in your campaign; this includes clothing, posters, banners, paint etc. (please note this is not an exhaustive list)
Free and easy access	You cannot block access to corridors, doorways or emergency exits with you campaign materials or when you or your campaign supporters are campaigning in person.