

Leeds University Union Risk Assessment

Richard

Simon Biart

Name of Group		Wilderness Medicine		Date of Assessment	
Hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?		
			Action required	By whom	
				when	
				Done	
Injury during outdoor activity / event	All participants	Promote awareness of the risk of injury and the importance of safety and awareness of others. Ensure first aid kit is fully stocked and is handy.	Review and improve safety protocols taking into account different scenarios for different activities and environments.	RG	22/9/10
Injury from carrying equipment	All WMS members at all events.	Avoid use of very heavy equipment, ensure correct carrying procedure is followed.	Ensure condition of equipment.	RG	22/9/10
Injury from	WMS Committee	Only basic food preparation is undertaken with minimal	Aim to have completed as	JW	22/9/10

Carried out by

Simon Biart

Review Date



preparing food		need for knives or dangerous equipment. All preparation is done in clean, tidy and suitable kitchen. Ensure proximity of first aid kit.	much preparation as possible before making the meal so as to minimise both the speed and number of people required.		
Food Poisoning	Those attending weekends away	Food is bought within 36 hours of preparation and only branded products are used. Meals avoid preparation of fresh raw meat and are made in suitable kitchen. All equipment to be washed before, and emphasis placed on proficiency of cooks and suitability of cooking environment.	Design meals that are simple to prepare.	JW	22/9/10
Trips, falls and	Talk attendees and guest speakers.	Only use union facilities for talks. Have a first aider present, and contact	Check safety and layout of facility before attendees	SB	21/9/10

other minor injuries caused by facilities where talks held.		appropriate union staff in the event of breakage or presentation of hazard.	arrive.		
Transport – Coach and cars crashing	Members going on weekends away	Use reliable and safety proven hire firm. Ensure car drivers are suitably qualified. Ensure use of seatbelts and avoid distracting drivers.	Use either sat nav or pre planned route to allow full focus on road.	SB + to inform all drivers	22/9/10
Travel Sickness	Members going on weekend away	Ask everyone for medical conditions prior to departure and make allowances and stoppages for those who get travel sick.	Ensure members with travel sickness liability are aware that the vehicle can be stopped if and when they feel sick.	RG	22/9/10
Electrocution from electrical equipment	WMS Team	Use union, PAT tested equipment.	Ensure that equipment is used in appropriate and safe	SB	22/9/10

			environment with operating instructions being followed.			
Getting lost on outdoor event	Attending members	Stay on marked paths, give instructions to stay on planned route. Collect mobile contact details and ensure members are provided with maps and evacuation plans.	Ensure head counts are taken frequently and avoid activities running past sundown.	RG	22/9/10	
Member unable to complete planned event	Attending members	Frequent checks on attendees help. Provide contingency plan in the event of non completion.	Ensure all members are aware of physical requirements prior to setting off/ signing up.	JW	22/9/10	
Fire in overnight accommodation.	Members attending	Use union approved accommodation, facilities and equipment. Inform all participants of evacuation procedure.	Ensure member proficiency in fire safety.	SB	22/9/10	

Insufficient equipment.	Members attending.	silver foil blanket. Advise members to call 999 in emergency.	form of accommodation or society vehicle.		
		Provide kit list in advance of leaving. Check kit before setting out.	Provide advice and information on the necessary kit and where to get it from.	JW	22/9/10