

# Leeds University Union

## Risk Assessment

Name of Group		Luu Irish Dancing Society		Date of Assessment	11/05/2010	
Hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?			
			Action required	By whom	when	Done
Dehydration	All members, participants, committee members and coaches.	Giving water breaks regularly and telling members to bring water. We also point out the nearest water fountain (which is usually in/just outside the room)	Continued encouragement to drink water	Teachers	Every class	
Uneven floor	All members participants, committee members and coaches.	Requesting rooms with even floors (i.e. not the Lounge next to Game On)	LUU to allocate appropriate rooms/committee not to accept rooms that aren't appropriate for safety reasons	Committee	Start of block booking	
General physical injury	All members participants, committee members and coaches.	Advising appropriate clothing and shoes	Safety induction	Committee	Taster class	
Fire	All members participants, committee members and coaches.	Making members aware of nearest fire exit	Continue to make members aware of fire exit and fire alarm nearest to	Committee	First class in each new	

Carried out by NAOMI KING

Review Date 14/6/2010

				the new allocated room/ rooms. In event of fire evacuate the affected areas.	room	
Overcrowding In class	All members participants, committee members and coaches.	Split classes to more appropriate sizes		Maintain appropriate class size	Every class	Committee
Too hot (could lead to heat exhaustion)	All members participants, committee members and coaches.	Open windows, don't let class sizes get too big		Open windows, maintain appropriate class size, put air con on	Every class	Committee
Excess drinking at social events	All members	Follow LUU social guidelines		Follow LUU social guidelines	Every social event	Committee
Slipping on wet surface	All members participants, committee members and coaches.	Ensuring no drinks are spilt in dancing area		Continue to ensure no liquids are spilt in dancing area	Every class	Committee
Inappropriate clothing ( e.g. baggy clothing getting caught, long trousers causing people to trip up, people wearing shoes that are too small etc)	All members participants, committee members and coaches.	Advise appropriate clothing		Not letting people dance in anything deemed inappropriate, Keep reviewing this each session.	Every class	Committee
Tripping over	All members participants, committee members and coaches.	Remove any obstacles from dancing area that could be tripped over, ensure class sizes aren't		Continue current action	Every class	Committee (those present for first class)

		too big so people aren't injured by other people in the class.		each evening)		
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