

Leeds University Union

Risk Assessment

| Name of Group | | LUU FILM SOCIETY | | Date of Assessment | | 29/09/09 | |
|--|-------------------------------|---|---|---------------------------------------|-----------------------|----------|--|
| Hazards? | Who might be harmed and how? | What are you doing already? | What further action is necessary? | | | | |
| | | | Action required | By whom | when | Done | |
| Strobe lighting | Those with epilepsy | Nothing as yet | To notify the members at screenings of use of strobe lighting | The committee members screening films | When applicable | | |
| Trips and falls in lecture theatres/new venues | Anyone | Making sure members are aware of their surroundings and possible places where trips and falls may occur | Telling members to be careful at film screenings especially when the lights are turned off. | The committee members | Every film screening | | |
| Nut allergies | Those with allergies un/known | Nothing as yet | Any food provided by the society carries a warning | The committee members | When food is provided | | |

Carried out by

Amy FORSTER

Review Date

29/09/2010

| Fire exit routes | Anyone without knowledge of fire exit routes | Identifying the routes from buildings used by the society | Telling members the exit routes in the event of a fire | The committee members | Every film screening | |
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