

Leeds University Union

Risk Assessment

Name of Group		Change Ringers		Date of Assessment	18/03/2010	
Hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?			
			Action required	By whom	when	Done
In the Belfrey, an bell in the mouth up position can be tipped off the balance by touching the bell, wheel, or its other fittings.	Anyone struck by the swinging bell would almost certainly be injured, possibly fatally.	No one is allowed in the Belfrey when the bells are up. The bells are rung down at the end of each ringing session.	Ensure the bells are always rung down.	Ringing Master.	At the end of each session.	
Slipping down the tower steps.	The person walking down the steps; various injuries.	Make sure people do not run and are not rushed down the stairs. Lightbulbs are kept working.	Ensure light bulbs are replaced when they no longer work.	Committee.	When necessary.	

Carried out by

Adam R Crocker

Review Date

21/2/10

Local miscreants causing trouble.	The ringers or miscreants if interfere with the ringing.	Keeping a wary eye out. Lock the door if necessary.	Involve Police early if it becomes a problem.	Committee.	If necessary.	
Rope burn from poor handling.	Rope Burn.	Ensure people handle the bells properly. Provide plasters and first aid if necessary.	Continue to keep an eye on handling.	Committee/ Handling Teacher.	Always, but especially when teaching learners.	
A bell which is upturned can be easily tipped of the balance by pulling the rope.	Person near rope gets entangled or hit by falling rope.	Teach learners how to test whether a bell is up or down. If in doubt, don't touch it.				
Someone attempting to ring a bell up whilst there	The person working amongst the bells. Many possible injuries, possibly	Notify a responsible person before entering the tower. Leave a light on and				

is someone working in the Belfrey.	fatal.	the trap door open.			
Tripping over boxes etc, when moving away from an out of control bell.	Falling over, grazes etc.	Boxes etc. to be kept out of the way.			
Heater being left on after everyone has left a tower.	A fire may start, harming anyone who may be in the church.	Ensure it is off when leaving the tower. Keep flammable material, e.g. The Ringing World magazines, on the other side of the tower.			
Slipping down the steps whilst climbing up to the Belfrey.	Grazes, minor injuries.	Steps swept regularly. Use non slip paint. Ringers to be careful.			

<p>Power cut, causing difficulties with direct vision.</p>	<p>Any, possibly serious if a ringer loses control of their bell.</p>	<p>Ensure emergency light is working. Stop ringing immediately in the event of a power cut.</p>	
<p>A 'stay' breaking.</p>	<p>The ringer ringing the bell at the time. Head injuries if they get carried up by the rope.</p>	<p>Tell everyone what to do if a stay breaks, (i.e. let go of the rope). Regularly check the stays are securely bolted in and don't have cracks.</p>	
<p>A clapper falling out.</p>	<p>The ringer may find themselves in shock. (The Belfrey floor is lead lined, so a clapper wouldn't enter the ringing room.)</p>	<p>Regularly check the split pins are in place, and that clappers are not loose.</p>	