

# St John Ambulance – SJF 25

## Adventure activity risk assessment



This form to be completed prior to the event

<b>RISK ASSESSMENT RECORD</b>	Date of 20/10/2011	Assessor: Mark Holmes	Ref no:
<b>EVENT TITLE:</b>	Leeds LINKS General Meeting nights	<i>UNIT LEADER</i> <i>Mark Holmes</i>	Treasurer: SOPHIE WEBSTER <i>S.C. Webster</i>
<b>DATE(S)</b>	Thursday nights		

1	2	3	4	5	6	7	8	9
Hazard (who may be harmed)	Existing Controls	Hazard 1-2-3 *	Likelihood 1-2-3*	Risk Col 3 X Col 4	Additional controls	Date actioned	Date completed	Review & signed
Fire  (All)	Fire bell, fire escapes & exit signs, fire extinguishers.	3	1	3	Regular fire drill. Fire assembly point. Ensure fire exits are clear at all times.	ongoing	Ongoing	<i>MHA</i>
Manual Handling  (All)	All members trained in manual handling during induction	2	1	2	Ensure people only use equipment trained for and remind of correct procedure for its use.	ongoing	Ongoing	<i>MHA</i>
Temperature too hot / too cold  (All)	Heating controlled by teaching space.	1	1	1	Members aware to bring lots of layers.	ongoing	Ongoing	<i>MHA</i>
Cancelled meeting and members not informed.  (All)	Text or email all members, and reiterate the need for them to tell their friends.	2	1	2	Up to date contact details.	ongoing	Ongoing	<i>MHA</i>
Cross Contamination by use of Resus-Manikins  (All)	New Lungs after every session, Aniseptic wipes between each user	2	1	2	Infection Control Procedures – Part of Induction	Ongoing	Ongoing	<i>MHA</i>
Biological Waste (All)	Bodily Fluid Contaminants Stored	2	1	2	Infection Control Procedures –Part of	Ongoing	Ongoing	

\*Ratings: High = 3: Medium = 2: Low = 1

	in Clinical Waste bags, clearly labelled, and Incinerated ASAP via Hospital or SJA channels				Induction			<i>MAA</i>
Oxygen and Entonox, Pressurised Medical Gas Containers	Clearly Labelled, and Stored outside of Union Building in Gas Cage. Locked by Padlock, and Kept in Regulation manner	2	1	2	Only Authorised people Have Access, Medical Gas Administration training required before use. Regular Inspections and Log Books used.	Ongoing	Ongoing	<i>MAA</i>

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